

Berkeley Electric Cooperative
Board Meeting
June 22, 2020
Minutes

The Berkeley Electric Cooperative Board of Trustee's meeting was held **Monday, June 22, 2020, at 1:00 P.M.** at the Moncks Corner District Community Room.

The meeting was called to order by Chairman Brunson, Mr. Gourdine gave the invocation.

The following Trustees were present:

Harry A. Brunson	Connie Shuler	Henry H. Chavis, Sr.
Willis Sanders	George McFadden	H. Wayne DeWitt
Sam Gourdine	Robert Vandross	

Trustee Carol Caddell participated via telephone. President & CEO Dwayne Cartwright, Executive Administrator Ashley Edens and the following staff; VP of Finance Joel Stevens, VP of Berkeley Cooperative Enterprises Trena Nelson, VP of Engineering and Operations Tim Mobley and VP of Human Resources Louise Meade. General Counsel John B. Williams was in attendance as well. The President of Cooperate Building Solutions, Tim Masa, Chairman of Cooperate Building Solutions, Gary Hobson, and Architect with M+H Architects, Todd Gilmore, updated us on the new main Moncks Corner Office.

Chairman Brunson called for approval of minutes from May's board meeting. Upon motion by Mr. DeWitt, seconded by Ms. Caddell, and unanimously passed; it was

RESOLVED, that the Board of Trustees hereby approves the minutes of the May 26, 2020 Board Meeting as presented.

Committee Reports

Central Meeting Report – Wayne DeWitt

Mr. DeWitt discussed that Chairman Hinz announced his intent to step down as Central's Chairman. The process to fill the pending vacancy begins with the Nominating Committee accepting nominations for this board officer position. Chairman Hinz has requested that the Nominating Committee meet so that a recommendation can be made to fill his seat at the September Board Meeting. Rob Ardis, Chair of the Nominating Committee, has asked that nominations to fill the vacancy be made by July 29, 2020 by contacting one of the members of the Nominating Committee. The Nominating Committee will then meet prior to the September Board Meeting to prepare a recommendation.

ECSC Board Report-Willis Sanders

Mr. Sanders presented information from the ECSC Board meeting. The S.C. Lineman Rodeo has been postponed for 2020. It will be held March 19-20, 2021, at Horry Electric Cooperative. Palmetto Electric will host in 2022. He reported results of a survey of South Carolina co-ops on the increase, 2020 over 2019, in delinquent accounts, attributed mostly to the coronavirus's effects on employment and member income.

He also confirmed that the Statewide would be returning to member cooperatives the savings caused by the cancellation of large meetings or other sizable savings due to the effects of the pandemic.

Audit Committee-

There was no report from the audit committee.

Financial Reports- Mr. Stevens

Mr. Stevens reviewed the financial reports from April 2020. There were 508 more cumulative net services in April of this year compared to last year.

President/CEO Reports-Mr. Cartwright

Hwy 52 Update-Mr. Masa

Tim Masa the President of CBS, presented an update on the Design Development and Estimate Review of the new Moncks Corner Headquarters. He also updated everyone on the progress of the Goose Creek office. Mr. Masa gave clarification of the estimate summary. The cost does not include land cost, sale of current property, construction financing, associated easement costs for any offsite utility improvements or extensions, radio tower, unforeseen buried structures and proposed connector road. Mr. Masa stated that we need to execute Amendment number 1 for site grading and site utilities. We should be able to start mass grading on site by September 2020.

Upon motion by Mr. McFadden, seconded by Mr. Chavis, and unanimously passed; it was

RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., hereby approve CBS to execute the first amendment for site grading and site utilities.

Legareville Substation Contract-Mr. Mobley

Mr. Mobley proposed the recommendation for the Legareville Substation 2020 modification project. Below is a list of four bidders for this project. Mr. Mobley proposed that we award the contract to Lee Electrical Constructions. Upon a motion by Mr. McFadden, seconded by Mr. Sanders, and unanimously passed; it was

RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has awarded to Lee Electrical Construction, Inc., the construction contract for the Legareville Substation 2020 Modifications Project. The contract total amount is \$2,571,882.58. The materials furnished by Berkeley Electric Cooperative, Inc. will be in the amount of \$1,667,687.25 and the contractor's bid for labor and materials is \$904,195.33.

Contractor	Quotation	Rank
Aubrey Silvey Enterprises, Inc.	2,695,000.00	2
Lee Electrical Construction, Inc.	2,571,882.58	1
Service Electric Company	2,889,504.25	4
Sumter Utilities	2,718,647.94	3

ArcFlash Analysis Consultant Recommendation-Mr. Mobley

Mr. Mobley reviewed over the standard for electrical safety in the workplace. NFPA 70E states that an arc flash study needs to be done every five years or whenever there is a significant change in the electrical system; it's time to perform our study. The purpose of this study is twofold: (1) determine the incident energy that employees would be exposed to while working on the power system at various locations and (2) provide guidelines to mitigate hazards from an arc flash that could occur. We included \$25,000 in our budget to perform this study in 2020. We received proposals to perform this study from four (4) consulting engineering firms and the proposals were as follows: Booth & Associates = \$12,500, McCall/Thomas Engineering = \$19,400, McLean Engineering = \$24,600 and Patterson & Dewar = \$18,000. Considering the professionalism, content, readability, detail, practical application and quoted cost of all proposals, we wanted to inform you that we plan to proceed with Patterson & Dewar to perform this work at a cost of \$18,000. Upon a motion by Mrs. Shuler, seconded by Mr. Chavis and unanimously passed; it was

RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has awarded to Patterson and Dewar, Inc., the contract for the ArcFlash Analysis Consultant. The total cost of this contract will be \$18,000.

Purchase of Mobile Substation Recommendation-Mr. Mobley

We used Power Consulting Engineers (PCE) to help us specify and seek acceptable manufacturers to provide a mobile sub to meet our needs; the only manufacturer that we can recommend is Delta Star. We have negotiated a price of \$1,958,473 for a 34 MVA unit; we had planned and budgeted for a 30 MVA unit in the amount of \$2.2 million. Upon a motion by Mr. McFadden, seconded by Mrs. Shuler, and unanimously passed; it was

RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has agreed to purchase the mobile sub from Delta Star, the cost of the mobile sub will be \$1,958,473 for a 34 MVA unit.

Resolutions for the New Johns Island Office Dedication-Mr. Cartwright

WHEREAS, Harry A. Brunson has served on the Board of Berkeley Electric cooperative, Inc. since 1989 and as chairman of the Board since 2004; and

WHEREAS, Harry A. Brunson has rendered dedicated and conscientious service to the Members of Berkeley Electric Cooperative, Inc. during his time on the Board; and

WHEREAS, the Board wishes to acknowledge his service and name the new Johns Island office building community room in his name, it is therefore

RESOLVED, that the new Berkeley Electric Cooperative, Inc. district office community room on Johns Island is hereby dedicated to and named for Harry A. Brunson and a plaque shall be erected in a proper place in the said office confirming this dedication.

June 22, 2020

Attorney Report-Mr. Williams

Chairman Brunson called for the Attorney's Report and Mr. Williams informed the Board of several cases which did not require any action by the board.

2020 Nomination Committee-

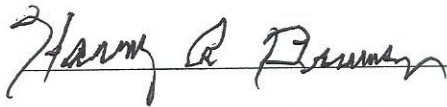
Mr. Williams asked the board to come prepared to appoint someone to serve on the 2020 Nomination Committee.

New Business-

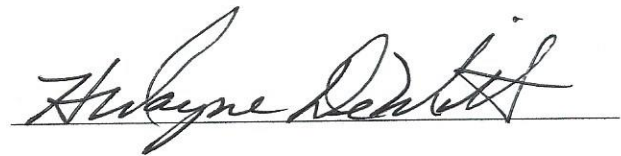
The Chairman then called for new business. The next board meeting will be held on July 20, 2020.

Old Business – None.

There being no further business to come before the Board, a motion was made to adjourn.



Harry A. Brunson, Chairman



H. Wayne Dewitt, Secretary