

Berkeley Electric Cooperative  
Board Meeting  
January 27, 2020  
Minutes

The Berkeley Electric Cooperative Board of Trustees' meeting was held **Monday, January 27, 2020, at 1:00 P.M.** at the Headquarters in Moncks Corner.

The meeting was called to order by Chairman Brunson, Mr. Gourdine gave the invocation.

The following Trustees were present:

<b>Harry A. Brunson</b>	<b>Connie Shuler</b>	<b>Henry H. Chavis, Sr.</b>
<b>Willis Sanders</b>	<b>George McFadden</b>	<b>H. Wayne DeWitt</b>
<b>Carol Caddell</b>	<b>Sam Gourdine</b>	<b>Robert Vandross</b>

President & CEO Dwayne Cartwright, Executive Administrator Ashley Edens and the following staff; VP of Finance Joel Stevens, VP of Engineering and Operations Tim Mobley, VP of Economic Development and Government Affairs Mark Gaddy, Manager of Communications Libby Roerig as well as General Counsel John B. Williams were in attendance.

Chairman Brunson called for approval of minutes from December's board meeting. Upon motion by Mr. DeWitt, seconded by Mr. Chavis, and unanimously passed; it was

**RESOLVED, that the Board of Trustees hereby approves the minutes of the December 13, 2019 Board Meeting as presented.**

#### **Committee Reports**

##### **Central Meeting Report – Dwayne Cartwright and Wayne DeWitt**

Mr. Cartwright and Mr. DeWitt presented information from Central and there was no action necessary.

##### **ECSC Board Report-Willis Sanders**

Mr. Sanders presented information from the ECSC Board meeting and there was no action necessary.

**Audit Committee-Ms. Caddell**

Ms. Caddell stated committee reviewed expenses for board and staff. Upon motion by Mr. DeWitt, seconded by Mrs. Shuler, and unanimously passed; it was

**RESOLVED, that the Board of Trustees hereby approve the expense reports that were submitted during the audit committee.**

The Chairman then called for an Executive session and upon motion by Mrs. Shuler, seconded by Mr. Sanders and unanimously passed, the Board went into Executive Session to discuss a legal matter. Upon a motion, second and unanimously passed the Board came out of Executive session. There was no action taken in executive session.

**Financial Reports- Mr. Stevens**

Mr. Stevens reviewed the financial reports from November 2019.

**New Format for Boards Expense Reports-Mr. Stevens**

Mr. Stevens reviewed over the new format of the boards expense reports.

**President/CEO Reports-Mr. Cartwright**

**Contract for Underground Equipment and Repair Contract-Mr. Mobley**

Mr. Mobley proposed that the Underground Equipment and Repair Contract be awarded to Utility Partners of America, Inc. Upon motion by Mr. McFadden, and seconded by Ms. Caddell, and unanimously passed; it was

**RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has awarded to Utility Partners of America, Inc., the 2020-2021 Underground Equipment Repair and**

**Refurbishing Contract. This labor only contract total amount is \$240,000 (\$120,000) per calendar year. The materials are to be furnished by Berkeley Electric Cooperative, Inc.**

**Contract for 2020 Landscape Maintenance Contract for Substations and Tower Sites in the Awendaw, Johns Island, Moncks Corner and Goose Creek Districts -Mr. Mobley**

Mr. Mobley proposed that the Landscape Maintenance Contract for Substations and Tower Sites for the Awendaw and Johns Island District be awarded to the Leadenwah Landscapes. Upon motion by Mr. Gourdine, and seconded by Mr. Chavis, and unanimously passed; it was

**RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has awarded to Leadenwah Landscapes, the 2020 Landscape Maintenance Contract for Substations and Tower Sites in the Awendaw and Johns Island Districts. This time and equipment contract total amount is \$29,100.**

Mr. Mobley proposed that the Landscape Maintenance Contract for Substations and Tower Sites for the Goose Creek and Moncks Corner District be awarded to the Wayne Worx, LLC. Upon motion by Mrs. Shuler, and seconded by Ms. Caddell, and unanimously passed; it was

**RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has awarded to Wayne Worx, LLC, the 2020 Landscape Maintenance Contract for Substations and Tower Sites in the Goose Creek and Moncks Corner Districts. This time and equipment contract total amount is \$52,008.**

Mr. Mobley proposed that the 2020 Vegetation Maintenance Contract for Line Clearance Services be awarded to Kendall Vegetation Maintenance. Upon motion by Mrs. Shuler, and seconded by Mr. Sanders, and unanimously passed; it was

**RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has awarded to Kendall Vegetation Services, the 2020 Vegetation Maintenance Contract for Line Clearance Services. This fixed-price contract total amount is \$902,238.71.**

**Attorney Report-Mr. Williams**

Chairman Brunson called for the Attorney's Report and Mr. Williams informed the Board of several cases which did not require any action by the board.

The Chairman then called for an Executive session and upon motion by Mr. Sanders, seconded by Mr. McFadden and unanimously passed, the Board went into Executive Session to discuss a personnel matter. Upon a motion, second and unanimously passed the Board came out of Executive session. There was no action taken in executive session.

Mr. Williams advised the Chairman that the appointments for the Berkeley Electric Trust Board members also needed to be addressed.

**All Board members elected to retain their current members on the Trust Board with the exception of District 8. Mr. Brunson elected Samuel Brownlee Jr.**

<b>DISTRICT NO. 1 -<i>Robert Vandross</i></b>	<b>Queen Wilson</b>
<b>DISTRICT NO. 2 -<i>Carol Caddell</i></b>	<b>Reather Brown</b>
<b>DISTRICT NO. 3-<i>H. Wayne DeWitt</i></b>	<b>Terrell Palmer</b>
<b>DISTRICT NO. 4- <i>Sam Gourdine</i></b>	<b>Sam Robinson</b>
<b>DISTRICT NO. 5- <i>George McFadden</i></b>	<b>Gislaine Jenkins</b>
<b>DISTRICT NO. 6- <i>Willis Sanders</i></b>	<b>Latonia Haskell</b>
<b>DISTRICT NO. 7-<i>Connie Shuler</i></b>	<b>Doyle Campbell</b>
<b>DISTRICT NO. 8-<i>Harry Brunson</i></b>	<b>Samuel Brownlee Jr.</b>
<b>DISTRICT NO. 9- <i>Henry H. Chavis, Sr.</i></b>	<b>Wendy Kulick</b>

Upon motion by Mr. DeWitt, and seconded by Mrs. Shuler, and unanimously passed; it was

**RESOLVED, that the Board of Trustees of Berkeley Electric Cooperative, Inc., has approved the proposed list of members for the Trust Board.**

**Executive Session-**


The Chairman then called for an Executive session and upon motion by Mr. DeWitt, seconded by Mr. Chavis and unanimously passed, the Board went into Executive Session to discuss a contractual matter. Upon a motion, second and unanimously passed the Board came out of Executive session. There was no action taken in executive session.

**New Business-**

The Chairman then called for new business.

**Old Business – None.**

There being no further business to come before the Board, a motion was made to adjourn.

A handwritten signature in cursive script, appearing to read "Harry A. Brunson", written over a horizontal line.

Harry A. Brunson, Chairman

A handwritten signature in cursive script, appearing to read "H. Wayne Dewitt", written over a horizontal line.

H. Wayne Dewitt, Secretary

