

**August 2022**

The regular meeting of Berkeley Cooperative Enterprises, Inc. was held on **Monday, August 22<sup>nd</sup>, 2022**, at the Corporate Headquarters in Moncks Corner, SC.

The meeting was called to order by Chairman DeWitt and Mr. Sanders gave the invocation.

The following directors were present at the meeting.

**Connie Shuler**  
**Willis Sanders**  
**H. Wayne DeWitt**

**Sam Gourdine**  
**Henry H. Chavis, Sr.**  
**Harry Brunson**

**Sheila Powell**  
**Robert Vandross**

Mr. Harry Brunson attended via telephone. President and CEO Michael S. Fuller, Executive Administrator Ashley Edens, General Counsel, John (Jack) Williams, and the following staff: VP of Finance Joel Stevens and the VP of Berkeley Cooperative Enterprise Trena Nelson, were also present at the meeting.

Chairman DeWitt called for approval of the minutes of the **May 23, 2022**. Upon motion by Ms. Powell, seconded by Mr. Sanders and unanimously passed; it was

**RESOLVED, that the Board of Directors hereby approves the minutes of the May 23, 2022, meeting as submitted.**

Chairman DeWitt called for the Financial Report. Mr. Stevens discussed the financial status of Berkeley Cooperative Enterprises and Berkeley Propane Company.

Mr. Fuller called on the VP of Berkeley Cooperative Enterprises, Trena Nelson, to present several policy revisions and a status update.

**Policy Revisions-** Policy 402 -BP Sick Leave, Policy 403-BP Vacation Leave, Policy 407-BP Holidays and 414-BP Uniforms and Dress Code.

Ms. Nelson asked if there were any questions to these proposed changes to the policies.

Upon a motion by Mr. Sanders, seconded by Mr. Gourdine, and unanimously passed; it was

RESOLVED, that the Board of Directors hereby approves the changes made to Policy 402 -BP Sick Leave, Policy 403-BP Vacation Leave, Policy 407-BP Holidays and 414-BP Uniforms and Dress Code as submitted and attached to these minutes.

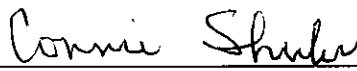
Chairman DeWitt called for the Attorney's Report and Mr. Williams said there were no new cases at this time.

Chairman DeWitt called for Unfinished Business. There was none.

Chairman DeWitt called for New Business.

There being no further business to come before the Board, upon motion duly made, seconded, and passed; the meeting was adjourned.

  
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**H. Wayne DeWitt, Chairman**

  
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**Connie Shuler, Secretary**